



Job Posting

Part Time and On Call - Personal Support Worker (Day and Overnight Shifts)

Momiji Health Care Society is a non-profit organization providing services to senior citizens of primarily Japanese-Canadian descent, in an effort to maximize their independence, health, and quality of life. We are currently seeking Part Time or On Call Personal Support Workers (PSWs) to service the tenants within the building and seniors within the community.

Date Posted: August 26, 2016

Start Date: Late September 2016

Working Hours: Day Shifts are 8 hour shifts between 7:00AM and 10:00PM; Overnight shift from 9:30PM till 7:30AM, approximately 16-28 hours per week for part time, no guaranteed hours for on-call position.

Reports to: Service Coordinator

Hourly Rate: \$16.50 an hour, plus \$10 flat fee per overnight shift

Responsibilities include, but are not limited to:

Service Delivery

- Providing in-home support services and personal care to the tenants of Momiji Supportive Housing Residence
- Assisting clients daily living activities, including: toileting, dressing, bathing, transferring, medication reminders, daily checks, gentle exercise, meal preparation, feeding, grocery shopping, laundry, light house cleaning and home safety
- Observing and communicating any concerns and changes in behavior or health status of clients to their immediate supervisor
- Overnight checks for frail seniors by request of the client
- Respond to emergencies within Momiji, during the overnight period
- Escorting clients to medical appointments and offering translation services where required
- Staff may be required to occasionally travel outside of Momiji to community clients (by public transit or their own vehicle)

Administrative Duties

- Assist with documentation, scheduling, and maintenance of records and statistics
- Meeting annual learning requirements through our internal training program.

General Duties

- Participate in other duties as directed
- Considerable standing, walking, lifting and bending may be required

A successful candidate will possess the following strengths/skills:

- Enthusiastic team player with good communication skills
- Minimum one year experience providing services to seniors, especially the frail elderly
- Current first aid/CPR certificate
- Strong organization and time management skills
- Patience with and understanding of cognitively impaired clients
- Effective communication skills in English, both oral and written, are essential; Japanese language skills are a definite asset
- Familiarity with computers is an asset; email, excel and online training are part of daily job activities
- Knowledge and understanding of Japanese Canadian culture

Required Certificates:

- Valid PSW training program certificate
- Police Vulnerable Sector Check Completed in last 6 months
- Current first aid/CPR certificate
- Hep B Immunization, TB test and immunization record required

Momiji Health Care Society is a diverse work environment and equal opportunity employer. We encourage applications from all persons, including persons with disabilities. Accommodation will be provided if needed in accordance with the Ontario Human Rights Code and Accessibility for Ontarians with Disability Act.

Interested Applicants should forward their resume and cover letter by 4:00PM est. Friday September 9th, 2016 to Aki Yang, Payroll Manager in person or by email jobs2016@momiji.on.ca

While we thank all applicants for their interest, only those applicants selected for interview will be contacted.

MOMIJI HEALTH CARE SOCIETY

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WEBSITE momiji.on.ca