



Job Posting

Temporary Summer(Fall) Youth Position

Momiji Health Care Society is a non-profit organization providing services to senior citizens of primarily Japanese-Canadian descent, in an effort to maximize their independence, health, and quality of life. We have been approved for funding under the Canada Summer Jobs Grant and are currently seeking one (1) youth (aged 15-30) to work in our support services department.

Date Posted: September 14, 2020

Start Date: As soon as possible.

Working Hours: 280 Hours per contract, exact working hours will be based on the position. Approximately 17.5 hours per week.

Hourly Rate: \$16.00 an hour

Positions and Responsibilities:

Support Worker – Social Services

- Applicants should be enrolled or recently graduated from a social work, gerontology, nursing or health care management program.

Job Details

- Assist with organizing client files and general office documents
- Assist with updating client care/service plans
- Organize a staff training or workshop event
- Work with the PSW Supervisor on improving the work environment and addressing concerns of front line staff
- Completing client assessments with social work staff
- Assist with developing online or virtual programming, care giver workshops, etc.

General Duties for all Summer Positions

- Participate in other duties as directed
- Attend staff or committee meetings as assigned
- Some light lifting or physical activity may be required

A successful candidate will possess the following strengths/skills:

- Enthusiastic team player with good communication skills
- Strong organization and time management skills
- Effective communication skills in English, both oral and written, are essential
- Computer skills with Microsoft Office are required to assist with tasks
- Knowledge and understanding of Japanese Canadian culture is an asset

Momiji Health Care Society is a diverse work environment and equal opportunity employer. We encourage applications from all persons, including persons with disabilities. Accommodation will be provided if needed in accordance with the Ontario Human Rights Code and Accessibility for Ontarians with Disability Act.

Interested Applicants should forward their resume and cover letter by 5:00PM est. September 24, 2020 to Aki Yang, Payroll Manager in person or by email jobs2020@momiji.on.ca

Please indicate the position you are interested in applying for.

While we thank all applicants for their interest, only those applicants selected for interview will be contacted.

COVID-19:

Momiji strives to provide the safest possible working environment for its entire staff. Our Pandemic Committee meets weekly to ensure any issues are dealt with quickly and carefully. We provide appropriate levels of PPE to all staff depending on their position. Our facilities are sanitized throughout the day.

All summer youth hires will be provided with extensive training on proper hygiene, safety protocols, Momiji's policies, including those specific to a pandemic and be under constant supervision. Interviews will be taking place over Zoom, to reduce the exposure of our building to a large volume of guests. If that is not a possibility for a candidate another interview format can be accommodated with notice.

MOMIJI HEALTH CARE SOCIETY

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